

Aberdeen Standard Investments UK OEIC and Unit Trust

Application Forms
December 2018



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Who is this form for?

This form is for a private individual who wishes to invest in an Investment Fund with Aberdeen Standard Fund Managers Limited.

If you are interested in investing in the Aberdeen Standard Investments PAIF and/or Feeder Funds, you will need to fill in an alternative application form. You can find these amongst the application forms on our website.

Filling in this form

Before you sign this form you should read the relevant Fund Prospectus and Terms & Conditions and an up-to-date version of the Key Investor Information Document(s) where applicable for each fund in which you want to invest. These documents, along with the list of available funds, can be found on www.aberdeenstandard.com or via your financial advisor.

If you need any help completing this form, please contact us on 0345 113 6966. Calls may be monitored and/or recorded to protect both you and us and help with our training. Call charges will vary.

If you are receiving advice from a financial adviser, you should remember that the financial adviser is acting on your behalf not only by giving you advice, but also regarding completing this form.

All applicable sections must be completed; missing information will prevent us from accepting your application.

Please use **BLOCK CAPITALS** to fill in this form. Do not use correction fluid if you make a mistake.

If you need to correct a mistake, please initial any changes you make.

In section 1, you must tell us about all countries in which you are resident for tax purposes. Tax Regulations require us to collect certain information about each investor's tax residency and tax classifications. In certain circumstances (including if we do not receive a valid self-certification from you) we may be obliged to share information on your account with HMRC, who may then be obliged to share such information with the government of another territory in accordance with an intergovernmental agreement. If you have any questions about your tax residency, please contact your tax adviser. Should any information you provide change in the future, please ensure that you advise us of the changes promptly.

If you are a resident, national or citizen of the United States, we are unable to accept your application form.

For more than two applicants, please provide additional details on a separate sheet.

Please sign and date the Declaration and return this form with your cheque or completed Direct Debit Instruction to:

ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233, CHELMSFORD, ESSEX CM99 2EE

THIS SECTION IS FOR USE BY FINANCIAL INTERMEDIARIES ONLY

Agent's stamp / details (if applicable)	Agent Number:
	Please check box if advice not given <input type="checkbox"/>

1. Your Personal Details

1st Applicant	2nd Applicant
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>
Surname:	Surname:
Forename(s) in full:	Forename(s) in full:
Address:	Address:
Postcode:	Postcode:
Country:	Country:
Phone: Day Evening	Phone: Day Evening
Email:	Email:
Date of birth:	Date of birth:
Country/Countries of Tax Residency ¹ : Tax Reference Number ¹ :	Country/Countries of Tax Residency ¹ : Tax Reference Number ¹ :

If you are an existing Aberdeen Standard Investments client, please provide your investor reference here:

You must be 18 or over to invest. Purchases for children must be registered in the name of an adult designated with the child's name (maximum of 28 characters):

Trusts: Insert Trust Name here (only if applicable):

If applicable, please be aware that the trust address will be registered as that of the 1st Applicant above. If you have entered a Trust Name in the above box, for the purpose of tax regulations, we will send you a separate form that you will need to complete and return to us as soon as possible.

¹ Please indicate all countries in which you are resident for tax purposes and the associated Tax Reference Numbers (such as your National Insurance Number in the UK) in the table above. However, if you are a UK tax resident and not a tax resident anywhere else and also not a US citizen you are not required to provide details of your Tax Reference Number. The term "tax regulations" refers to the International Tax Compliance Regulations 2015 which implements the Foreign Account Tax Compliance Act (FATCA) and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information (CRS). In general, you are tax resident where you are liable to taxes, based on where you live and work permanently although different jurisdictions have different rules in relation to tax residency. If in doubt, please contact your tax adviser. Those countries that have agreed to exchange information under FATCA and the CRS.

2. Data Protection Notice

We will collect and use personal information about you (and other named individuals on this application where applicable) such as name, date of birth and bank account details in order to provide this product or service and manage our relationship with you. It may be necessary as part of this product or service to collect and use personal information which is defined as 'sensitive' by data protection law. Any sensitive personal information will only be collected and used where it's needed to provide the product or service you have requested or to comply with our legal and regulatory obligations and where we have obtained your explicit consent to process such information.

To provide this product or service and meet our legal and regulatory obligations, we will keep your personal information and copies of records we create (e.g. calls with us) while you are a customer of ours. Even when you no longer have a relationship with us, we are required to keep information for different legal and regulatory reasons. The length of time will vary and we regularly review our retention periods to make sure they comply with all laws and regulations.

The information collected may be shared with other parts of Aberdeen Standard Investments group and Standard Life Aberdeen plc, and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA, including countries such as the United States, Hong Kong, Singapore, and India. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

2. Data Protection Notice (Continued)

For more information on how Aberdeen Standard Investments processes personal information and what your rights are, please see our Privacy Policy online.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

We may communicate to you from time to time about other similar products and services which may be of interest to you in future.

Please tick this box if you wish to receive these communications.

You can opt out of these communications at any stage via our preference centre online or by unsubscribing from them.

For more information about how we handle your personal information please see our privacy policy on our website.

3. Investment Details

Please specify your choice of fund(s) in the table below. A list of the funds available for investment can be found at aberdeenstandard.com.

- You need to tell us which share class you require and if Income or Accumulation shares.
- If you are investing a monthly amount you will also need to complete the separate Direct Debit Form.
- For lump sums, make your cheque payable to **Aberdeen Standard Fund Managers Limited**. If paying by building society cheque, please ensure that your cheque identifies you as the account holder, e.g. ASFML A/C Mr A Smith.
- Your application may be rejected if you provide incomplete information.

Fund Code	Fund name	Share class	Lump sum investment amount (£)		Monthly investment amount (£)
			Accumulation	Income	Accumulation

4. Income Distribution payments

If you have chosen to invest in Income shares (Section 3) please complete this section so that we are able to pay any income to the bank or building society account you specify. If you do not complete this section you will be invested into the ACCUMULATION share type.

Bank or Building Society:	Account holder's name(s):
Address:	
	Account number:
Postcode:	Building society Roll Number (if appropriate):
Sort code:	

5. Regular withdrawal details (accumulation shares only)

Regular withdrawals will be traded on the 6th of the month (unless the 6th day of the month is a public holiday, weekend or other day on which the fund does not deal, in which case we will trade on the first dealing day prior to the 6th). You will receive each payment three business days after your shares/units are sold.

Complete this section if you will be taking a regular withdrawal from your investment.

How often do you want the withdrawal paid?

Monthly Quarterly Half yearly Yearly

Please indicate the month you would like payments to start from.

Date (MM/YYYY)

Please indicate which funds you wish to make your withdrawals from. You can choose to withdraw a monetary amount, or a percentage of the fund. For example, if you want to withdraw £100 each month (£1,200 per year) tick the monthly box and write £100 in the Amount box below. If you want to withdraw 6% per year but paid at quarterly intervals, tick the quarterly box and write 6% in the Percentage box below.

Fund Code	Fund Name	Amount £	Percentage %

6. Ownership Statement

I/we confirm that I am/we are the registered investor(s), making this investment on my/our own behalf: Yes No

If NO, please tick the box below and provide the following information to advise us on whose behalf you are investing¹:

I/we have named below the beneficial owner(s) of this investment and confirm that they are known to me/us:

Beneficial Owner 1	Beneficial Owner 2
Surname:	Surname:
Forenames:	Forenames:
Address:	Address:
Postcode:	Postcode:
Date of birth:	Date of birth:

Please supply details of additional Beneficial Owners on a separate sheet if necessary.

7. Declaration and Your Signature(s)

- I am/we are 18 years of age or over.
- I/we apply to invest in the fund(s) specified in section 3.
- I/we have received and read an up-to-date version of the relevant Key Investor Information Document(s) ('KIID') as well as the Supplementary Information Document ('SID') and the Terms and Conditions.
- I/we declare that the information provided on this form is to the best of my knowledge and belief, accurate and complete. I/we agree to notify Aberdeen Standard Fund Managers Limited in the event the information changes, including that about my/our tax residency.
- I/we agree to the Terms and Conditions.
- I/we agree and understand that Aberdeen Standard Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Fund Prospectus

Signature (1st Applicant)	Date

Signature (2nd Applicant)	Date

Returning your completed application form to us

Once completed, this form should be returned to your financial intermediary or direct to:

**ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233,
CHELMSFORD, ESSEX CM99 2EE**

Checklist

Before you return this form to us, please check that you have:

- Read, signed and dated the Declaration on this application form (section 7). We require signatures from all applicants.
- Enclosed your cheque made payable to Aberdeen Standard Fund Managers Limited.
- Completed the Direct Debit Form, if saving monthly.
- Completed section 4 (Income Distribution Payments) if you are investing in Income shares. Otherwise you will be invested into Accumulation shares.
- Referred to the Supplementary Information Document.

How to contact us

Website: aberdeenstandard.com
Email: customer.services@aberdeenstandard.com

Customer Services: 0345 113 6966

Telephone calls may be recorded

Individual Savings Account (ISA) Application Form

Aberdeen Standard Investments



Filling in this form

- You can use this form to make a lump sum or monthly savings investment into the Aberdeen Standard Investments fund range via a Stocks & Shares ISA.
- Before you sign the form, please make sure you have received an up-to-date version of the **Key Investor Information Document** ('KIID') for each fund in which you want to invest, as well as the **Supplementary Information Document** ('SID') and the Terms and Conditions. These important documents are available from our website – please see 'How to contact us' for further information.
- Please ensure that you are eligible to open an ISA with us (see the Declaration in section 6).
- If you are a resident, national or citizen of the United States we are unable to accept your application form.
- An ISA can be opened in the name of one individual only.
- Please use **BLOCK CAPITALS** throughout this application form.

THIS SECTION IS FOR USE BY FINANCIAL INTERMEDIARIES ONLY

Agent's stamp / details (if applicable):	Agent Number:
	Please check box if advice not given <input type="checkbox"/>

1. Your Personal Details

You cannot open an ISA in joint names and you must be 18 or over to invest.

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
Surname:	Forename(s) in full:		
Address:			
Postcode:			
Phone: Day	Evening:		
Email:	Date of birth:		
Do you have a National Insurance Number? ¹			
YES <input type="checkbox"/> NO <input type="checkbox"/>			
If yes, please enter:			
If you are an existing Aberdeen Standard Investments client, please provide your investor reference here:			

2. Data Protection Notice

We will collect and use personal information about you (and other named individuals on this application where applicable) such as name, date of birth and bank account details in order to provide this product or service and manage our relationship with you. It may be necessary as part of this product or service to collect and use personal information which is defined as 'sensitive' by data protection law. Any sensitive personal information will only be collected and used where it's needed to provide the product or service you have requested or to comply with our legal and regulatory obligations and where we have obtained your explicit consent to process such information.

To provide this product or service and meet our legal and regulatory obligations, we will keep your personal information and copies of records we create (e.g. calls with us) while you are a customer of ours. Even when you no longer have a relationship with us, we are required to keep information for different legal and regulatory reasons. The length of time will vary and we regularly review our retention periods to make sure they comply with all laws and regulations.

The information collected may be shared with other parts of Aberdeen Standard Investments group and Standard Life Aberdeen plc, and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA, including countries such as the United States, Hong Kong, Singapore, and India. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

¹ This can be found on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.

2. Data Protection Notice (Continued)

For more information on how Aberdeen Standard Investments processes personal information and what your rights are, please see our Privacy Policy online.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

We may communicate to you from time to time about other similar products and services which may be of interest to you in future.

Please tick this box if you wish to receive these communications.

You can opt out of these communications at any stage via our preference centre online or by unsubscribing from them.

For more information about how we handle your personal information please see our privacy policy on our website.

3. Your Isa Details

I apply to subscribe to a Stocks and Shares ISA for the tax year 20 / and each subsequent tax year until further notice.
(This does not mean that you are obliged to invest with Aberdeen Standard Investments in future tax years).

4. Investment Details

Please specify your choice of fund(s) in the table below. A list of the funds available for investment can be found at aberdeenstandard.com.

- You need to tell us which share class you require and if Income or Accumulation shares.
- If you are investing a monthly amount you will also need to complete the separate Direct Debit Form.
- For lump sums, make your cheque payable to **Aberdeen Standard Fund Managers Limited**. If paying by building society cheque, please ensure that your cheque identifies you as the account holder, e.g. ASFML A/C Mr A Smith. **Until 5 April 2019, the maximum you can invest is £20,000 for the 2018/2019 tax year.**
- Your application may be rejected if you provide incomplete information.

Fund Code	Fund name	Share class	Lump sum investment amount (£)		Monthly investment amount (£)
			Accumulation	Income	Accumulation

5. Income Distribution payments

If you have chosen to invest in Income shares (Section 4) please complete this section so that we are able to pay any income to the bank or building society account you specify. If you do not complete this section you will be invested into the ACCUMULATION share type.

Bank or Building Society:	Account holder's name(s):
Address:	
Account number:	
Postcode:	Building society Roll Number (if appropriate):
Sort code:	

6. Regular withdrawal details (accumulation shares only)

Regular withdrawals will be traded on the 6th of the month (unless the 6th day of the month is a public holiday, weekend or other day on which the fund does not deal, in which case we will trade on the first dealing day prior to the 6th). You will receive each payment three business days after your shares/units are sold.

Complete this section if you will be taking a regular withdrawal from your investment.

How often do you want the withdrawal paid?

Monthly Quarterly Half yearly Yearly

Please indicate the month you would like payments to start from.

Date (MM/YYYY)

Please indicate which funds you wish to make your withdrawals from. You can choose to withdraw a monetary amount, or a percentage of the fund. For example, if you want to withdraw £100 each month (£1,200 per year) tick the monthly box and write £100 in the Amount box below. If you want to withdraw 6% per year but paid at quarterly intervals, tick the quarterly box and write 6% in the Percentage box below.

Fund Code	Fund Name	Amount £	Percentage %

7. Declaration and Your Signature(s)

I declare that:

- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have not subscribed and will not subscribe more than the overall subscription limit in total to a cash ISA, a stocks and shares ISA, and an innovative finance ISA in the same tax year.
- I have not subscribed, and will not subscribe, to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crowd employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Aberdeen Standard Investments if I cease to be so resident or to perform such duties or be married to or in a civil partnership with a person who performs such duties.
- I authorise Aberdeen Standard Fund Managers Limited: to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; to make on my behalf any claims to relief from tax in respect of ISA investments. I declare that the information given by me is correct to the best of my knowledge and belief.
- I have received an up-to-date version of the relevant Key Investor Information Document(s) ('KIID') as well as the Supplementary Information Document ('SID') and the Terms and Conditions.
- I agree to the Terms and Conditions.
- I/we agree and understand that Aberdeen Standard Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Fund Prospectus

Signature	Date

Returning your completed application form to us

Once completed, this form should be returned to your financial intermediary or direct to:

**ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233,
CHELMSFORD, ESSEX CM99 2EE**

Checklist

Before you return this form to us, please check that you have:

- Read, signed and dated the Declaration on this application form (section 7).
- Enclosed your cheque made payable to Aberdeen Standard Fund Managers Limited.
- Completed the Direct Debit Form if saving monthly.
- Completed section 5 (Income Distribution Payments) if your investment provides an income. Otherwise you will be invested into Accumulation shares.
- Referred to the Supplementary Information Document.

How to contact us

Website: aberdeenstandard.com
Email: customer.services@aberdeenstandard.com

Customer Services: 0345 113 6966

Telephone calls may be recorded

Filling in this form

- You can use this form to top up your existing Aberdeen Standard Investments holding(s) or current tax year (2018/2019) Aberdeen Standard Investments Stocks & Shares ISA. Please use separate top up forms if you wish to add to both your Aberdeen Standard Investments UK OEIC/Unit Trust and your Aberdeen Standard Investments Stocks & Shares ISA.
- Before you sign the form, please make sure you have read an up-to-date version of the **Key Investor Information Document ('KIID')** for each fund in which you want to invest, as well as the **Supplementary Information Document ('SID')** and the **Terms and Conditions**. These important documents are available from our website – please see 'How to contact us' for further information.
- If there is more than one shareholder registered on your account, please ensure that they all sign this form. For more than two applicants, please provide additional details on a separate sheet. Please remember that an ISA can be opened in the name of one individual only.
- Please use **BLOCK CAPITALS** throughout this application form.

THIS SECTION IS FOR USE BY FINANCIAL INTERMEDIARIES ONLY

Agent's stamp / details (if applicable):	Agent Number:
	Please check box if advice not given <input type="checkbox"/>

1. Your Personal Details

Please provide your Aberdeen Standard Investments investor reference here:

Please indicate if your account is an **Aberdeen Standard Investments non-ISA** or an **Aberdeen Standard Investments ISA for tax year 2018/2019** (please tick one box only).

1st Applicant	2nd Applicant
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>
Surname:	Surname:
Forename(s) in full:	Forename(s) in full:
Address:	Address:
Postcode:	Postcode:
Phone: Day Evening	Phone: Day Evening
Email:	Email:
Date of birth:	Date of birth:

2. Data Protection Notice

We will collect and use personal information about you (and other named individuals on this application where applicable) such as name, date of birth and bank account details in order to provide this product or service and manage our relationship with you. It may be necessary as part of this product or service to collect and use personal information which is defined as 'sensitive' by data protection law. Any sensitive personal information will only be collected and used where it's needed to provide the product or service you have requested or to comply with our legal and regulatory obligations and where we have obtained your explicit consent to process such information.

To provide this product or service and meet our legal and regulatory obligations, we will keep your personal information and copies of records we create (e.g. calls with us) while you are a customer of ours. Even when you no longer have a relationship with us, we are required to keep information for different legal and regulatory reasons. The length of time will vary and we regularly review our retention periods to make sure they comply with all laws and regulations.

The information collected may be shared with other parts of Aberdeen Standard Investments group and Standard Life Aberdeen plc, and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA, including countries such as the United States, Hong Kong, Singapore, and India. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

2. Data Protection Notice (Continued)

For more information on how Aberdeen Standard Investments processes personal information and what your rights are, please see our Privacy Policy online.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

We may communicate to you from time to time about other similar products and services which may be of interest to you in future.

Please tick this box if you wish to receive these communications.

You can opt out of these communications at any stage via our preference centre online or by unsubscribing from them.

For more information about how we handle your personal information please see our privacy policy on our website.

3. Top-Up Details

Please specify your choice of fund(s) in the table below. A list of the funds available for investment can be found at aberdeenstandard.com.

- You need to tell us which share class you require and if Income or Accumulation shares.
- If you are topping up an Aberdeen Standard Investments ISA for the current tax year, please remember that the maximum you can invest overall for the tax year 2018/2019 is £20,000.
- Please make your cheque payable to **Aberdeen Standard Fund Managers Limited**. If paying by building society cheque, please ensure that your cheque identifies you as the account holder, e.g. Aberdeen Standard Fund Managers Limited A/C Mr A Smith.
- Your application may be rejected if you provide incomplete information.

Fund Code	Fund name	Share class	Lump sum investment amount (£)		Monthly investment amount (£)
			Accumulation	Income	Accumulation

4. Income Distribution payments

If you have chosen to invest in Income shares (Section 3) please complete this section so that we are able to pay any income to the bank or building society account you specify. If you do not complete this section you will be invested into the ACCUMULATION share type.

Bank or Building Society:	Account holder's name(s):
Address:	Account number:
Postcode:	Building society Roll Number (if appropriate):
Sort code:	

5. Declaration and Your Signature(s)

I declare that:

- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have received an up-to-date version of the relevant Key Investor Information Document(s) ('KIID') as well as the Supplementary Information Document ('SID') and the Terms and Conditions.
- I agree to the Terms and Conditions
- I agree and understand that Aberdeen Standard Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Fund Prospectus

If investing into an ISA:

- I have not subscribed and will not subscribe more than the overall subscription limit in total to a cash ISA, a stocks and shares ISA, and an innovative finance ISA in the same tax year.
- I have not subscribed, and will not subscribe, to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Aberdeen Standard Investments if I cease to be so resident or to perform such duties or be married to or in a civil partnership with a person who performs such duties.
- I authorise Aberdeen Standard Fund Managers Limited: to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; to make on my behalf any claims to relief from tax in respect of ISA investments. I declare that the information given by me is correct to the best of my knowledge and belief.

Signature (1st Applicant)	Date

Signature (2nd Applicant) Not applicable to ISA investors	Date

Returning your completed application form to us

Once completed, this form should be returned to your financial intermediary or direct to:

**ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233,
CHELMSFORD, ESSEX CM99 2EE**

Checklist

Before you return this form to us, please check that you have:

- Read, signed and dated the Declaration on this application form (section 5). We require signatures from all applicants (non-ISA investors only).
- Enclosed your cheque made payable to Aberdeen Standard Fund Managers Limited.
- Completed section 4 (Income Distribution Payments) if you are investing in Income shares. Otherwise you will be invested into Accumulation shares.

How to contact us

Website: aberdeenstandard.com

Email: customer.services@aberdeenstandard.com

Customer Services: 0345 113 6966

Telephone calls may be recorded

Aberdeen Standard Investments is a brand of the investment businesses of Aberdeen Asset Management and Standard Life Investments. Aberdeen Standard Fund Managers Limited is registered in England and Wales (740118) at Bow Bells House, 1 Bread Street, London EC4M 9HH. Aberdeen Standard Fund Managers Limited is authorised and regulated by the Financial Conduct Authority. www.aberdeenstandard.com
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Filling in this form

- You can use this form to switch your current fund investments to others within the Aberdeen Standard Investments fund range including those held in a Stocks & Shares ISA.
- You can sell or switch your investment, as long as you maintain a minimum investment of £500 for each fund you are invested in. If you switch your holding, the sale proceeds of your switch may be split between a number of funds, provided each fund has a minimum balance of £500.
- Before you sign the form, please make sure you have received an up-to-date version of the **Key Investor Information Document ('KIID')** for each fund you want to switch into, as well as the **Supplementary Information Document ('SID')** and the Terms and Conditions. These important documents are available from our website – please see 'how to contact us' for further information.
- If there is more than one shareholder registered on your account, please ensure that they all sign this form. For accounts with more than two applicants, please provide additional details on a separate sheet. Please remember that an ISA can be opened in the name of one individual only.
- Please use **BLOCK CAPITALS** throughout this application form.

THIS SECTION IS FOR USE BY FINANCIAL INTERMEDIARIES ONLY

Agent's stamp / details (if applicable)	Agent Number:
	Please check box if advice not given <input type="checkbox"/>

1. Your Personal Details

Please provide your Aberdeen Standard Investments investor reference here:

Please indicate if your account is an **Aberdeen Standard Investments non-ISA** or an **Aberdeen Standard Investments ISA**
(please tick one box only as a separate form is required for each product).

1st Applicant	2nd Applicant
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>
Surname:	Surname:
Forename(s) in full:	Forename(s) in full:
Address:	Address:
Postcode:	Postcode:
Phone: Day Evening	Phone: Day Evening
Email:	Email:
Date of birth:	Date of birth:

2. Data Protection Notice

We will collect and use personal information about you (and other named individuals on this application where applicable) such as name, date of birth and bank account details in order to provide this product or service and manage our relationship with you. It may be necessary as part of this product or service to collect and use personal information which is defined as 'sensitive' by data protection law. Any sensitive personal information will only be collected and used where it's needed to provide the product or service you have requested or to comply with our legal and regulatory obligations and where we have obtained your explicit consent to process such information.

To provide this product or service and meet our legal and regulatory obligations, we will keep your personal information and copies of records we create (e.g. calls with us) while you are a customer of ours. Even when you no longer have a relationship with us, we are required to keep information for different legal and regulatory reasons. The length of time will vary and we regularly review our retention periods to make sure they comply with all laws and regulations.

The information collected may be shared with other parts of Aberdeen Standard Investments group and Standard Life Aberdeen plc, and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

2. Data Protection Notice (Continued)

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA, including countries such as the United States, Hong Kong, Singapore, and India. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

For more information on how Aberdeen Standard Investments processes personal information and what your rights are, please see our Privacy Policy online.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

We may communicate to you from time to time about other similar products and services which may be of interest to you in future.

Please tick this box if you wish to receive these communications.

You can opt out of these communications at any stage via our preference centre online or by unsubscribing from them.

For more information about how we handle your personal information please see our privacy policy on our website.

3. Switching Details

Please specify your choice of fund(s) in the table below. The range of available funds can be found at aberdeenstandard.com.

Once you have decided, follow these instructions:

- Firstly, in the 'Switch from' table, enter your existing fund name(s), plus share class and type, that you wish to switch out of. If you want to switch an entire fund, simply enter 'FULL'. If you wish to switch only part of a current investment, insert the cash value amount.
- You can sell or switch your investment, as long as you maintain a minimum investment of £500 for each fund you are invested in. If you switch your holding, the sale proceeds of your switch may be split between a number of funds, provided each fund has a minimum balance of £500.
- Once your funds have been sold, the proceeds will be invested in your choice of new fund(s). Please indicate the fund(s) you wish to switch into in the 'Switch to' table. You also need to tell us which share class you require and if Income or Accumulation shares.
- Your switch proceeds can be divided between any number of funds. If you are switching the proceeds into one fund only, you should enter 100% in the "Switch to" box. If you are switching into more than one fund, you should enter the appropriate percentage figures against your chosen funds, remembering that the total must add up to 100%.

Switch from:

Fund Code	Fund name	Share class (e.g. Class A or Class I)	Share type (e.g. Accumulation OR Income)	Value to be switched (£) or write FULL if you wish to switch complete holding
				£
				£
				£

Switch to:

Fund Code	Fund name	Share class (e.g. Class A or Class I)	Share type (e.g. Accumulation OR Income)	Enter % to be switched to						
							.			%
							.			%
							.			%
TOTAL				1	0	0	.	0	0	%

4. Income Distribution payments

If you have chosen to invest in Income shares (Section 3) please complete this section so that we are able to pay any income to the bank or building society account you specify. If you do not complete this section you will be invested into the ACCUMULATION share type.

Bank or Building Society:	Account holder's name(s):
Address:	
	Account number:
Postcode:	Building society Roll Number (if appropriate):
Sort code:	

5. Monthly Savings Investors Only

- If you are a current regular saver into a fund you are selling please specify your instructions below. If you do not tick either box, your direct debit instructions will remain under the existing terms.
 - If we receive new instructions shortly before we are due to collect your direct debit payment we may not be able to stop or change your payment in time.
- I/we wish to continue my/our monthly savings contributions by direct debit into the new fund(s) and in the same proportion detailed under the 'Switch to' table in section 3 or, if not, as specified here:

--

- I/we do not wish to continue with my/our monthly savings contributions. Please cancel my direct debit.

6. Declaration and Your Signature(s)

I declare that:

- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have received an up-to-date version of the relevant Key Investor Information Document(s) ('KIID') as well as the Supplementary Information Document ('SID') and the Terms and Conditions.
- I agree to the Terms and Conditions
- I agree and understand that Aberdeen Standard Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Fund Prospectus

If investing into an ISA:

- I have not subscribed and will not subscribe more than the overall subscription limit in total to a cash ISA, a stocks and shares ISA, and an innovative finance ISA in the same tax year.
- I have not subscribed, and will not subscribe, to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Aberdeen Standard Investments if I cease to be so resident or to perform such duties or be married to or in a civil partnership with a person who performs such duties.
- I authorise Aberdeen Standard Fund Managers Limited: to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; to make on my behalf any claims to relief from tax in respect of ISA investments. I declare that the information given by me is correct to the best of my knowledge and belief.

Signature (1st Applicant)	Date	Signature (2nd Applicant) Not applicable to ISA investors	Date

Returning your completed application form to us

Once completed, this form should be returned to your financial intermediary or direct to:

**ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233,
CHELMSFORD, ESSEX CM99 2EE**

Checklist

Before you return this form to us, please check that you have:

- Read, signed and dated the Declaration on this application form (section 6). We require signatures from all applicants (non-ISA investors only).
- Provided full switch instructions, for the fund(s) you are selling and buying.
- Completed section 4 (Income Distribution Payments) if your investment provides an income. Otherwise you will be invested into Accumulation shares.
- Reviewed your monthly savings instructions, if you are a current regular saver (section 5).

How to contact us

Website: aberdeenstandard.com
Email: customer.services@aberdeenstandard.com

Customer Services: 0345 113 6966

Telephone calls may be recorded

Individual Savings Account (ISA) Transfer Form (to transfer an ISA from another ISA manager) Aberdeen Standard Investments ISA

Filling in this form

- You can use this form to transfer both previous and current tax year ISA contributions to the Aberdeen Standard Investments Stocks & Shares ISA from another ISA manager. If you wish to transfer ISAs from different managers you will need to complete separate ISA Transfer forms.
- Before you sign the form, please make sure you have received an up-to-date version of the **Key Investor Information Document ('KIID')** for each fund in which you want to invest, as well as the **Supplementary Information Document ('SID')** and the **Terms and Conditions**. These important documents are available from our website – please see 'How to contact us' for further information.
- Current tax year ISA contributions can only be transferred to us in full. Previous tax year ISA contributions can be transferred in full or in part. However, as we only offer a Stocks & Shares ISA, it is not possible to transfer into a Cash ISA.
- This form is only for cash transfers. If you wish to transfer an Aberdeen ICVC investment currently held through a third party please contact our Customer Services department for the appropriate form.
- Please ensure that you complete both sides and sign the authorisation on the first side of the ISA Transfer Authority which is at the back of this form, sections 5(a) and (b).
- Please use **BLOCK CAPITALS** throughout this application form.

THIS SECTION IS FOR USE BY FINANCIAL INTERMEDIARIES ONLY

Agent's stamp / details (if applicable)	Agent Number:
	Please check box if advice not given <input type="checkbox"/>

1. Your Personal Details

You cannot open an ISA in joint names and you must be 18 or over to invest.

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
Surname:		Forename(s) in full:	
Address:			
			Postcode:
Phone: Day		Evening:	
Email:		Date of birth:	
Do you have a National Insurance Number? ¹			
YES <input type="checkbox"/> NO <input type="checkbox"/>			
If yes, please enter:			
If you are an existing Aberdeen Standard Investments client, please provide your investor reference here:			

2. Data Protection Notice

We will collect and use personal information about you (and other named individuals on this application where applicable) such as name, date of birth and bank account details in order to provide this product or service and manage our relationship with you. It may be necessary as part of this product or service to collect and use personal information which is defined as 'sensitive' by data protection law. Any sensitive personal information will only be collected and used where it's needed to provide the product or service you have requested or to comply with our legal and regulatory obligations and where we have obtained your explicit consent to process such information.

To provide this product or service and meet our legal and regulatory obligations, we will keep your personal information and copies of records we create (e.g. calls with us) while you are a customer of ours. Even when you no longer have a relationship with us, we are required to keep information for different legal and regulatory reasons. The length of time will vary and we regularly review our retention periods to make sure they comply with all laws and regulations.

The information collected may be shared with other parts of Aberdeen Standard Investments group and Standard Life Aberdeen plc, and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA, including countries such as the United States, Hong Kong, Singapore, and India. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

¹ This can be found on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.

2. Data Protection Notice (Continued)

For more information on how Aberdeen Standard Investments processes personal information and what your rights are, please see our Privacy Policy online.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

We may communicate to you from time to time about other similar products and services which may be of interest to you in future.

Please tick this box if you wish to receive these communications.

You can opt out of these communications at any stage via our preference centre online or by unsubscribing from them.

For more information about how we handle your personal information please see our privacy policy on our website.

3. Investment Details

Please specify your choice of fund(s) in the table below. A list of the funds available for investment can be found at aberdeenstandard.com. You need to tell us the percentage of the cash amount to be transferred that you wish to invest against the fund(s) that you choose. We will follow these instructions once we have received the cash proceeds from your current ISA manager.

- You need to tell us which share class you require and if Income or Accumulation shares.
- Your percentages in the columns below relate to the proportion of the amount you are transferring and must add up to 100%.
- If you choose Income shares, please also complete section 4.
- Your application may be rejected if you provide incomplete information.

Fund Code	Fund name	Share class	State % of value to be invested	
			Accumulation	Income

4. Income Distribution payments

If you have chosen to invest in Income shares (Section 3) please complete this section so that we are able to pay any income to the bank or building society account you specify. If you do not complete this section you will be invested into the ACCUMULATION share type.

Bank or Building Society:	Account holder's name(s):
Address:	
Postcode:	Account number:
Sort code:	Building society Roll Number (if appropriate):

5. Declaration and Your Signature(s)

I declare that:

- I wish to transfer my existing ISA to Aberdeen Standard Fund Managers Limited.
- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have not subscribed and will not subscribe more than the overall subscription limit in total to a cash ISA, a stocks and shares ISA, and an innovative finance ISA in the same tax year.
- I have not subscribed, and will not subscribe, to another stocks & shares ISA in the same tax year that I subscribe to this stocks & shares ISA, and
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Aberdeen Standard Investments if I cease to be so resident or to perform such duties or be married to or in a civil partnership with a person who performs such duties.
- I authorise Aberdeen Standard Fund Managers Limited: to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; to make on my behalf any claims to relief from tax in respect of ISA investments. I declare that the information given by me is correct to the best of my knowledge and belief.
- I have received an up-to-date version of the relevant Key Investor Information Document(s) ('KIID') as well as the Supplementary Information Document ('SID'), which includes the Terms and Conditions.
- I agree to the Terms and Conditions.

Signature	Date

Please ensure you complete Sections 5(a) and (b) with instructions to your current ISA manager.

Returning your completed application form to us

Once completed, this form should be returned to your financial intermediary or direct to:

**ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233,
CHELMSFORD, ESSEX CM99 2EE**

Checklist

Before you return this form to us, please check that you have:

- Read, signed and dated the Declaration on this application form (section 5).
- Completed the Income Distribution Payments (section 4), if your investment provides an income. Otherwise you will be invested into Accumulation shares.
- Fully completed the ISA Transfer Authority (including 5(a) and (b) on either side of this form) and signed section 5(a), which provides authorisation for your current ISA manager to transfer the cash proceeds of your ISA to us.

How to contact us

Website: aberdeenstandard.com
Email: customer.services@aberdeenstandard.com

Customer Services: 0345 113 6966

Telephone calls may be recorded

5(a) ISA Transfer Authority to Your Current ISA Manager

Details of your current ISA Manager

Name of Manager:

Address of Manager:

Postcode:

Account number(s):

Your details

Title:

Surname:

Forename(s):

Authorisation for your current ISA Manager

I hereby instruct you, as my current ISA manager, to sell the assets and/or transfer the cash proceeds to Aberdeen Standard Fund Managers Limited, and to provide Aberdeen Standard Investments with any information it may request from you relating to my ISA. I understand that you will collect outstanding distributions unless alternative arrangements are agreed with you by Aberdeen Standard Investments. (NB: Deductions may be incurred relating to outstanding liabilities or charges according to the Terms and Conditions of the existing ISA.)

Your signature:

Date:

INFORMATION FOR THE CURRENT ISA MANAGER: Please forward a copy of this form, together with a cheque made payable to Aberdeen Standard Fund Managers Limited, as soon as possible to: ABERDEEN STANDARD FUND MANAGERS LIMITED, PO BOX 12233, CHELMSFORD, ESSEX CM99 2EE.

5(b) Investment Instructions to Your Current ISA Manager

CURRENT TAX YEAR ISA (current tax year contributions can only be transferred in full)

Please transfer my current tax year Stocks & Shares ISA to the Aberdeen Standard Investments ISA in its entirety

Please transfer my current tax year Cash ISA to the Aberdeen Standard Investments Stocks & Shares ISA in its entirety

PREVIOUS TAX YEAR(S) (you can transfer all or part of your previous tax year's holdings. If making a partial transfer you can either state a percentage you wish to transfer or specific investment you wish to sell)

Please transfer all of my previous tax years **Stocks & Shares ISA** contributions to the Aberdeen Standard Investments ISA

OR

Please transfer part of my total Stocks & Shares ISA holding to the Aberdeen Standard Investments ISA by:

a) transferring % of my total ISA holding OR

b) transferring part of my ISA for previous tax year(s) by selling the following investment holding(s):

Please transfer all of my previous tax years **Cash ISA** contributions to the Aberdeen Standard Investments Stocks and Shares ISA

OR

Please transfer part of my total Cash ISA contributions to the Aberdeen Standard Investments Stocks and Shares ISA by transferring % of my total ISA holding

Aberdeen Standard Investments & Aberdeen Standard Investments ISA

Direct Debit Form

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form, using a ball point pen and send to:



Aberdeen Standard Fund Managers Limited,
PO Box 12233,
Chelmsford,
Essex CM99 2EE

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager:

Bank/building society:

Address:

Postcode:

Reference

Service user number

1 7 8 0 1 8

FOR ABERDEEN STANDARD FUND MANAGERS LIMITED USE ONLY
(This is not part of the instruction to your bank or building society)

INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY

Please pay **Aberdeen Standard Fund Managers Limited** Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with **Aberdeen Standard Fund Managers Limited** and, if so, details will be passed electronically to my bank/building society.

Signature(s):

Date:

Banks and building societies may not accept Direct Debit instructions for some types of accounts.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Aberdeen Standard Fund Managers Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Aberdeen Standard Fund Managers Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Aberdeen Standard Fund Managers Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Aberdeen Standard Fund Managers Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



Aberdeen Standard Fund Managers Limited is authorised and regulated by the Financial Conduct Authority in the United Kingdom.

